

BOARD OF DIRECTORS MEETING MINUTES – FEB 2017

Friday 17th & Saturday 18th February 2017
Paint Horse Office, 1A Sterling St, Dubbo NSW

1. Meeting Opened – Friday 17 th December at 2.50 pm		ACTION	P/C
	Meeting formally opened by Malcolm Hume (President). Chairman welcomed all directors and opened the meeting.	Noted	P
Attendance:	Malcolm Hume (President - Chairperson) Fred Burton, Jeffrey Hall, Steven Conn, Kerri-Ann Hobbs, Jodie Saville (minute taker). Attendance book signed for record purposes.	Noted	P

2. Apologies		ACTION	P/C
	Nicole Steinberger for Friday only	Noted	P

3. Acceptance and signing of minutes from previous meeting – August		ACTION	P/C
	Minutes of the previous BOD meeting of 9 th /10 th December 2016 reviewed. Moved: Jeffrey Hall Seconded: Steve Conn In Favour: All – Carried. Minutes from meeting held in December 2016 signed as true and correct by Malcolm Hume.	Noted	P/C

4. Business arising from previous minutes – 8 th /9 th December		ACTION	P/C
4.1	Previous 4.4 Warning Card utilise to AQHA Card rule – can be taken from the AQHA Rule Book.	Office	
4.2	Previous 4.8- <Member> - Rule 109 – change to Registration Rule must go to AGM, need to word the motion for 2017. ACTION – Current draft wording could be: include paint registered horse with tested paint specific genes such as overo, tobiano, Sabino, SW123 – To be finalised. Will need to include 108 c also	Ongoing NS & JH	
4.3	Previous 4.10 Insurance for affiliated clubs if we adopt our own show rules – need Quotes from our insurer for advice on cost to clubs	ongoing Office/ JH	
4.4	Rule Book as submitted approved for change to amalgamate AQHA Rule book changes with PHAA, need to display on webpage for review. For August 1 st new Rule book will be available on the webpage or available from the office at cost.	JH and Office to action	
4.5	Previous 14 e i - 100 pts 200 pts etc for promotion in the journal – look for change in paper for these bronze, silver gold etc	Ongoing	
4.6	ACTION: Recognition of lifetime points to reflect our ride Australia awards in principal. 100 = hat, 200 = polo, 500 = vest plus obtain bronze silver gold paper or similar for the certificates	Ongoing	
4.7	Ride Australia should have a 250 point recognition, to add and follow up on recipients ACTION: Proposed Rule Change to 240. Ride Australia to include 250 hours.	Office Journal	
4.8	Previously 7iii - Amateur & Master Amateur recording to be recorded the same as youth, and from 1 August 2018. DOB compulsory for all members ACTION: Proposed Rule Change as of 1 August – database requirement and as per new proposed Rules	Office Journal	
4.9	Previously 7 v Building Upgrades – ACTION: quotations and action on replacing bathroom windows, refitting the shower and installing kitchenette in warehouse.	Office	

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4.10	Previously 8 a, i (rules) - Article 8 for AGM – check wording & resubmission by <Member> ACTION: to be discussed further plus investigate 12 months renewal	Office	
4.11	Previously 7a i – Change coat pattern to Phenotype, add new section, tested coat patterns to Rego papers	Office	
4.12	Previously 7 v – Directors packs to be finalised	MH	
4.13	Previously 8 a ii (rules) – Rule book pre 2012 included HH as a performance category ACTION – Office to advise <Member> Champion Criteria stands for <Horse> NB <BOD Member> abstained from discussion	Office	
4.14	Previously 9 i – Lease Paperwork of PHAA to be reviewed for changes made between breeding and showing leases. Review Rule 123	JH MH	

Matters of urgency NIL

6 Financial			
	a. Financial statements – P & L and Bank Balances Discussion on account balances took place and the need for consolidation in the coming 12 months. Moved: Malcolm HUME Secoded: Nicole Steinberger In Favour: All – Carried.	Office	
	b. 2017 National Show planned exp	Noted	

7 Administrative Matters			
	a. Office report – find attached		
	IT – Webpage is up and running	Noted	
	IT – Marketplace – needs some members to want to advertise, will promote NS Sponsors in short run.	Noted	
	ABRI- Genetic Results & Registration Coat Patterns	Office	
	AO Rule	Journal	
	Directors Pack	MH	
	Annual Awards Night ACTION – Office to advise members I considered the call for 2017 to be held as a function but due to late call for change there will be no change in 2017 and they will be held after the AGM. For 2018 the BoD would like to call for nominations for a committee to organise a 2018 HP presentation night in conjunction with the AGM as a ticketed event and close off date work with the office.	Office	
	AGM ACTION - for 2018 AGM notice can be done electronically and must publish notice of meeting in the Journal.	Office	
	National Show – see below		
	Youth Trip – Chaperone Criteria ACTION – advertise and promote this month – make note on file that should advertise from January.	Office	
	a. Approval of new members Applications from 1/7/16 to 30/9/16 Moved Malcolm Hume Secoded Steve Conn Accepted with the exception of 1 member <member> – check suspension	Noted	P
	b. Approval of Amateur and Master Amateur Applications from 1/7/16 to 30/9/16 Moved Malcolm Hume Secoded Steve Conn	Noted	P

8 Correspondence			
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8.a	New Correspondence In		
	General		
	i. Letter 8/2/17- Bang for your Buck Horse Gear Sponsorship proposal ACTION – accept proposal, permanent ad in the journal, advised and promote to members	Approved Office	
	ii. Email 23/1/17 – Gelding Amnesty Request ACTION – advise Gelding Amnesty closed, if mare pedigree can be proven to be ATB or AQHA could submit registration application.	Office	
	iii. Letter 30/12/16 WA State Show – WAPHA	Noted	
	iv. Letter 18/1/17 – State Show	Noted	
	v. Letter 9/1/17 – <Member> - Novice Amateur, Capped AO points ACTION: MH to contact <Member> re points raised ACTION: add to Novice AO application that as the points belong to the rider they are carried across all Breed Registries ACTION: Office to confirm if spreadsheet could calculate a Novice Amateur HP for 2017/2018 Year	Ongoing Office & MH	
	vi. Email 30/12/16 – <Member>	Noted	
	vii. Email 21/12/16 – Hygain Sponsorship unsuccessful	Noted	
	viii. Post 2/2/17 – Pink Slip from <Member>	Noted	
	ix. Email – 7/2/17 – <Member>Pink Slip confirmation	Noted	
	x. Email – 7/2/17 – <Member> re Pink Slip	Noted	
	xi. Email – 7/2/17 – APHA re National Show	Noted	
	xii. Email 24/1/17 – Reliance IT servers ACTION: Back to continue as is and stored offsite	Noted	
	xiii. Letter 6/2/17 – <BoD> expense Claim	See below	
	xiv. Letter 9/1/17 – <Member> (see corro out also)	Noted	
	xv. Email 9/1/17 – <Member>	Noted	
	xvi. Email 3/2/17 – Hall of Fame Nomination <Horse> Motion to approve for 2018 Hall of Fame by Jeffrey Hall, seconded by Kerri-Ann Hobbs	Office	
	xvii. Email 15/2/16 – NPHA – request for buckle highest placed paint in 2Yr Futurity ACTION: Office to order if not in stock	Office	
	xviii. Email 16/2/17 – NSW Children’s Guardian - Workshops	Noted	
	xix. Email/Letter 14/2/17 – HBGA confirming double points and approval for points entry ACTION: Office to advise of Approval	Approved Office to action	
	xx. Email 15/2/17 – <Member>membership prices	MH	
8a	Members		
	i. Email 5/2/17 - <Member> AO Nomination, <Member>	Noted	
	ii. Email 8/2/17 – <Member> AO Nomination, <Member>	Noted	
	iii. Email 8/2/17 – <Member> & <Member> AO Nomination <Member>	Noted	
	iv. Email 14/2/17 – <Member> Open Facebook Bullying ACTION: Letter re social media policy to both <Member> and <Member>	Office to action	
8a	Rules		
	i. Email 20/1/17 – Booth Brown – Article 12	Noted	
	Meeting Closed 5.26 PM to resume Sat 9.00 am		
	Meeting Reopened Sat 18th at 8.50 AM		
8a	National Show		
	i. As per email to BoD 24/1/17	Noted	
	9.27 am - Nicole joined meeting		

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8a corro in	xiii. Letter 6/2/17 – <BoD> expense Claim NB – <BoD> left the room for the discussion – unanimous vote	MH	
8a	Points		
	i. Email 14/12/16 – <Member>– Lifetime points ACTION: Office to confirm rule and how its written in the database as the Halter points are with the Horse.	Office	
	ii. Response Office re Champion Point Calculations at National Show.	Noted	
	iii. Email 9/2/17 Cowboy Bronze – Hi Point sire trophy?	Noted for HoF instead	
8.b	New Correspondence Out		
	i. Letter 20/12/16 - <Member>– <Horse>	Noted	
	ii. Letter 20/12/16 – <Member> - <Horse>	Noted	
	iii. Letter 16/12/16 – <Member> - <Horse>	Noted	
	iv. Letter 14/12/16 – <Member> - <Horse>	Noted	
	v. Letter 13/12/16 – <Member>– <Horse>	Noted	
	vi. Letter 13/12/16 – WAPHA	Noted	
	vii. Letter 13/12/16 – SPHA	Noted	

9 Registration Matters			
	i. <Horse>– no DNA as mare location unknown ACTION: Office to Advise Member	Declined	
	ii. <Horse> Pending ACTION – office to request DNA on the Mare and colt then rego can proceed if PV is correct.	Approved	
	iii. AQHA Mares owned by breeder who are not members of the AQHA ACTION – office to confirm that AQHA owned mares do not have to be in the new owners name if they are not AQHA members.	Noted, there is no rule stating must be	
	v. APHA Registered horses under Rule 101 and PHAA Rules – Oversea’s animals must comply under rule 101 and meet all other PHAA registry rules ACTION - office to revoke Paint Bred Registration of <Horse> – Breeding Stock and Listed Sire only	Approved	
	vi. Imported Semen APHA registration to PHAA Registration automatic ACTION - office to advise <Member> if they meet all PHAA registry Rules then there should be no issue	Approved in principal	
	vii. White makings not making regular registry BoD Confirmation, can apply to have an inspection by a Board Member ACTION: Office to advise members (2)	Confirmed by BOD	
	viii. <Horse> pending ACTION: Office to advise member	Declined	

10 Rule and Regulations			
	i. Registration and recording of animal coat pattern via genetic proof – RULE 135 ACTION: Registration Papers to State Phenotype – Overo, Tobiano, Tobero, Solid, then secondary category Tested Coat Patterns. Jodie to have ABRI create as discussed	Office	
	iv. Proposed Change Rule 201 mandatory classes – ACTION: MH to finalise with JH.	MH & JH	
	ii. Proposed Change Rule 1 to Committee and Portfolios ACTION: Keep non traditional in portfolios	MH	
	iv. Proposed Change Rule 3 Membership	For AGM	

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	v. For AGM Proposed Change to Article 9	For AGM	
11 National Show – 2017			
	a. Office Update		
	Dates booked – HBGA hire the days off us.		
	Stables Blocks allocated by AELEC. HBGA will allocate theirs via nominate. NO entry on 18 th April	Jodie Barb Craig Barb	
	ALL Patterns – Judge has been emailed – In Show Pack and webpage after entries close.	Barb	
	Trail Eq list from Don Northy with Show Secretary	Jodie	
	Canteen will work with us again with voucher system	Jodie get Marbles!	
	Drug Testing classes – 2 as usual, noted on Ralph’s Run Sheet		
	Disputes to the Show Office and the Disputes Committee is Malcolm HUME, Jeffrey HALL, Steve CONN		
	Show Pack is on line	Office	
	3 prizes available plus option for exchange \$40 credit with PHAA		
	Completed program to be done by both Barbara and Jodie, proofing if needed to Jeffrey?	Everyone	
	Sponsorship, follow up still happening		
	Stables D E F – There will be some day stables allocated near the arena for Paramedic, can flow into A and B can’t have C		
	Garlands, ordered		
	Ribbons – approved with Computer Sashes		
	Trophies to be ordered by Office this month		
	Buckles – Hi Points, Futurity’s ordered		
	Yth Encouragement - Cowboy bronze– Jack Abbott and Lyn Martin Sponsors paid for	Office Barb Jodie	
	Amateur Encouragement Award – Cowboy bronze trophy – engraving advised to Cowboy Bronze		
	Ranch Sorting – ABCRA will supply all workers/cattle etc, PHAA supplying arena and ribbons.		
	Dressage Equipment – one arena and letters on hire request to the Tamworth Eventing, waiting for final price		
	Walky talky’s supplied by Ralph Dunn		
	Meet and Greet – Do we know who is coming from USA – APHA? Billy, Suzie and Preston	??	
	Malcolm to meet US judges at Tamworth airport	Jodie Jeff	
	Current rule book – HSAA – to judges this week		
	Office has reimbursed Judge 1 for airfare, reminded Judge 2 to book hers		
	Workers are all confirmed		
	Accommodation is all booked, office has confirmed for Judges, Malcolm and office staff		
	Youth Mystery Auction – Joy Conn running this – thank you		
	Charity Barrel race – Moombi Barrel - Office has reminded Karen Gorrie to contact for timing assistance etc – Entries close 1 hour prior to start that night, the gator needs to be available for the runs.	Office Karen	
	Draws as per program, dressage draw will be done prior and then posted on grounds and FB.	Barb Office	
	Dispute form as per last year along with the Official PHAA Complaint form will be available	Barb Office	
	Dave Dillion to present prior to classes	Lee Ann Hall	

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	Trainers volunteering time to do youth classes	Not confirmed	
	Arena Sessions after the 10 pm finish – Arena Manager to make the call on the night.		
	Youth Auction on Tuesday night	Jeff book Graham	
	Youth _ lecture theatre and Amateur – concourse, Meeting 8am Monday 24 th	Office advertise	
	b. Steve Conn –Sponsors proceeding well could do with more Cash across the NS		
	c. Jeffrey Hall –Futurity and National Show Planning (all)	Add in NS notes	
	Ns – Youth Auction will be Tuesday 24 th after events for the day. Meal to be provided at low cost to members plus refreshments. Auctioneer to be organised.	SC JH	

12 General Agenda Items			
	a. AGM – timeframes, positions vacant	Noted	
	b. Annual High Point Awards Ceremony ACTION – 2017 to be held after AGM. Office to pose to members a sub committee to organise a ticketed event for 2018.	Office	
	c. End of Show High Points Award Ceremony	Noted	
	d. AO Encouragement Award – 3 nominations – <Member> was unanimously voted in NB <BOD Member> left the room for the discussion ACTION – Office to advise cowboy bronze for engraving, is announced on the night.	Office	
	e. CONFIDENTIAL - Hall of Fame nomination – <Horse>	Office	
	f. ACTION – approved for 2018 – recognition trophy/plaque to be ordered		
	g. CONFIDENTIAL Hall of Fame nomination –<Member> ACTION – photo to be obtained for 2018 Nomination	SC?	

14 Directors Portfolio & Agenda Items			
14.a	Malcolm Hume		
	i. Presidents Report ii. Proposed Rule Changes as above	MH	

14.b	Jeffrey Hall – discussed on Friday 12th August.		
	i. Draft PHAA Show Rule Set As attached – ACTION: review period to go onto Webpage for formal feedback by members and BoD. To be reviewed at first meeting in 2017 then posted to webpage as final to be in place for 1 August 2017. Need to include Ranch Rules Should be separate to existing Rule Book, except where we need to add to it.	Ongoing	

14.c	Nicole Steinberger		
	Look at other Meeting Options other than Dubbo that may reduce Costs	JH, MH, Office	

14.d	Fred Burton		
	Nil		



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14.e	Steven Conn		
	Youth Trip – after National Show		
	Youth Camp – flyer plus into Journal small interest so far all youth can attend will be compulsory for sort listed Youth Team, Team Managers will need to attend.		
14.f	Kerri Hobbs		
	AO Matter – proposal for AO levy to assist for clinics etc ACTION: KA H to draft Letter Office to send via email to all AO/MA		
15	Any Other Business		
	PHAA Fees to be reviewed at the Post AGM Meeting on 23 rd April	All	
16	Next Meeting		
	Next meeting will be AGM at Tamworth Sunday 23 rd April	Jodie	
	President thanked everyone for their attendance		
	Meeting closed at 1.45 PM		