



BOARD OF DIRECTORS MEETING MINUTES – JUNE 2017

Sat 24th June and 8.30 am Sun 25th June 2017
Brisbane International Virginia
Sandgate Road & Zillmere Road BOONDALL QLD 4034

1. Meeting Opened – Saturday 24 th June at 11.15 am		ACTION	P/C
	Meeting formally opened by Nicole Steinberger (President). Chairman welcomed all directors and opened the meeting.	Noted	P
Attendance:	Nicole Steinberger (President - Chairperson) Fred Burton, Steven Conn, Chris Burton, Leanne Prime, Malcolm Hume. Attendance book signed for record purposes.	Noted	P

2. Apologies		ACTION	P/C
	Sharon Woodhams for Saturday only	Noted	P

3. Acceptance and signing of minutes from previous meeting – August		ACTION	P/C
	Minutes of the previous BOD meeting of 17 th /18 th February 2017 reviewed. Moved: Malcolm Hume Seconded: Steve Conn In Favour: All – Carried. Minutes from meeting held in February 2017 signed as true and correct by Nicole Steinberger.	Noted	P/C

4. Business arising from previous minutes – 17 TH /18 TH February 2017		ACTION	P/C
4.1	Previous 4.4 Warning Card utilise to AQHA Card rule – can be taken from the AQHA Rule Book.	Office	
4.2	Previous 4.10 Insurance for affiliated clubs if we adopt our own show rules – need Quotes from our insurer for advice on cost to clubs - Steve to investigate insurance from AQHA and get back to the board.	LP	
4.3	Rule Book as submitted approved for change to amalgamate AQHA Rule book changes with PHAA, need to display on webpage for review. Leanne Prime to liaise with Lee Ann Hall, Jodie and AQHA in relation to new rule book. Steve to find prices for AQHA to edit and print AQHA rule book for the PHAA.	JS LP SC	
4.4	Ride Australia should have a 250 point recognition, to add and follow up on recipients ACTION: Proposed Rule Change to 240. Ride Australia awards to be in line with lifetime awards – 100, 200 etc..	Office	
4.5	Previously 7 v - , Building Upgrades – ACTION: quotations and action on replacing bathroom windows, refitting the shower and installing kitchenette in warehouse. - Jodie had advised that she has asked our tenants to get prices from Bunnings for a small kitchenette. We will wait until they get back to us on costs etc..	Office	
4.6	Previously 9 i – Lease Paperwork of PHAA to be reviewed for changes made between breeding and showing leases. Review Rule 123 – See director portfolio – Malcolm Hume	Noted	
4.7	Previously 8a iv - Letter 9/1/17 – <Member> - Novice Amateur, Capped AO points Discussion on Novice Amateur, decided to be point earning, points to go on Amateur lifetime points. No end of year high point. National	NS SC Office	

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	show classes to be Novice Trail, Novice Western Pleasure, Novice Hunter Under Saddle, Novice Showmanship. – Steve and Nicole to discuss with Jessica in relation to recording.		
4.8	<p>i. Previously 10 iv - Proposed Change Rule 201 mandatory classes –</p> <p>Edits as discussed were remove western riding, remove western equitation, remove English pleasure and change second last paragraph – <i>From January to July it is also advisable not to have 2 year old classes for Hunter under saddle, western pleasure and trail.</i></p> <p>Moved: Malcolm Hume. Seconded: Leanne Prime</p> <p>All in Favour: Motion carried.</p> <p>Malcolm to submit to office for rule change to be effective from 1 August 2017.</p>	JS MH	

5 Matters of urgency			
	<p><MEMBER> meeting with the Board – Sunday 25th</p> <ul style="list-style-type: none"> - <MEMBER> attended a hearing in relation to incident. Committee was Malcolm Hume, Leanne Prime, Sharon Woodhams, Nicole Steinberger. - Discussion in relation to incident with committee was held. - After - Motion to suspend <MEMBER> for 21 days was proposed. In Favour = 2, Against = 2, chair had casting vote = in favour. - Decided to suspend from todays date being 25th June 2017. - <MEMBER> to be advised of action. 		C

6 Financial			
	<p>a. Financial statements – P&L and Bank balances</p> <p>Moved these are a true and correct record: Fred Burton. Seconded: Nicole Steinberger.</p> <p>All in favour – carried.</p>	Noted	
	<p>b. Debtors and Creditors (Open orders)</p> <p>Moved these are a true and correct record: Fred Burton. Seconded: Nicole Steinberger.</p> <p>All in favour – carried.</p>	Noted	
	<p>c. National Show 2017</p> <p>Moved these are a true and correct record: Fred Burton. Seconded: Nicole Steinberger.</p> <p>All in favour – carried.</p>	Noted	

7 Administrative Matters			
	<p>a. Office report – find attached</p> <ul style="list-style-type: none"> - ABRI Database – Motion for PHAA to move to mandatory master Amateur at the age of 50. Amateur owner lifetime reports will be a combination of all Amateur owner and master amateur points. Once a master, any amateur points you are awarded will accumulate as a master amateur. <p>Moved: Nicole Steinberger. Seconded: Steven Conn.</p> <p>All in favour – carried.</p> <ul style="list-style-type: none"> - A discussion was held on a proposed child safe policy. Leanne Prime will liaise with Office with a comprehensive child safe policy that incorporates travel, clinics etc.. - Annual High point awards night – A discussion was held on holding an awards night at the 2018 national show for annual high point awards – Office to advertise on website and facebook for those interested in joining a committee to organise at the restaurant across from AELEC. To be held 	LP JS NS	

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	<p>Thursday night of the show. Nicole to put in next eNews also.</p> <ul style="list-style-type: none"> - Mandatory class lists – see notes in previous business arising. - Office recommended we include a disclaimer on the website and membership form agreeing to electronic mailing unless otherwise advised in writing – all in favour. - Office suggested companies that offer electronic voting for next years AGM – Jodie to explore prices and get back to the board. - Updates will be done to the directors portfolio and new director forms to include a handover for the National Show director and agreement that they will still be involved in running the show that they had organised/ - A discussion was held in relation to updating the refund form for the national show. All in favour of the change to say – Stabling and camping will only be refunded if applied for at least 7 days prior to the show. Also edit the paragraph on refund requests to the following = All refund requests received after the National Show are considered by the PHAA board of directors at the first available meeting after the National Show. Those received prior to the Commencement of the National Show may be considered at the first meeting post AGM. 	<p>JS</p> <p>JS</p> <p>JS</p> <p>JS</p>	
	<p>b. <MEMBER> – Letter for approval re manner in addressing office staff and Board Member No letter attached – carry forward to next meeting.</p>	<p>JS</p>	<p>C</p>
	<p>c. Approval of membership Applications– lists from 20/04/2017 – 09/06/2017 Moved: Malcolm Hume. Seconded: Leanne Prime. All in favour – Motion carried.</p>		
	<p>d. Approval of Amateur & Master Amateur applications – lists from 20/04/2017 – 09/06/2017 Moved: Chris Burton. Seconded: Fred Burton All in favour – Motion carried.</p>		

8 Correspondence			
8.a	New Correspondence In		
	General		
	<p>i. Letter – <MEMBER> in response to N Steinberger letters – see matter of urgency</p>	<p>Noted</p>	<p>C</p>
	<p>ii. Letter – Dubbo Regional Council – need for Fire/Backflow Certification</p>	<p>Noted</p>	
	<p>iii. Email – Fire Service Certification for 2017/2018 completed</p>	<p>Noted</p>	
	<p>iv. Email 10/3/17 – <Member> re Awards night dinner committee – see comments above in office report.</p>	<p>Noted</p>	
	<p>v. Email 28/2/17 - <Member> – Re TB racing and Paints</p>	<p>Noted</p>	
	<p>vi. Email 3/3/17 – Equimark App – no cost but provides an option for one stop images and registrations for members (at their cost). Jodie to approach Equimark and find out costs involved and get back to the board.</p>	<p>JS</p>	
	<p>vii. Email 5/6/17 – NWS Reining request for Hi Pt buckle Motion to send embroidered cotton combo for high point paint. Jodie to reply to NSW Reining and also mention we donate a buckle to the National Reining show in Tamworth. Moved: Nicole Steinberger. Seconded: Chris Burton All in favour – Carried.</p>	<p>JS</p>	

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	viii. Email – 26/5/17 – <Member> re e journal and print journal Discussion was held – agreed an annual journal would be ideal and studs could advertise for the upcoming year. Leanne Prime to approach Tania for costings and possible bi-monthly electronic journals. Nicole to reply to <Member> thanking him for his suggestion and advising outcome.	LP NS	
	ix. Letter – Australia Post increase in parcel costs	Noted	
	x. Letter – Dubbo Regional Council – Fire Certification for 2017/2018	Noted	
	xi. Email – <Member> – Ribbons for 5 local Ag Shows Jodie to advise champion paint sashes available for local Ag shows and arrange for them to be sent to the appropriate show secretaries.	JS	
8a	Members		
	i. Letter from <MEMBER> re showing an unregistered Horse Board discussed matter – it was decided to issue with a letter advising as this was the first time, will be issued with a warning, but if done again, there will be a suspension and fine. Office to send letter outlining the above.	JS	C
	ii. Email 29/4/17 – <MEMBER> re AAA Suspension Office to advise that no action will be taken by PHAA at this time.	JS	C
	iii. Email 15/5/17 – <Member> Genotype rather than Phenotype registration Nicole to advise outcome of rule 135 and 136 vote.	NS	
	iv. Letter 13/6/17 – HoF Nomination for Horse <HORSE NAME> Motion to approve <HORSE NAME> for induction into the Hall of Fame. Moved: Chris Burton. Seconded: Fred Burton. All in favour – motion carried. - Hall of Fame will be presented at the 2018 National Show in Tamworth.	JS	C
	v. Email 12/6/17 – <member> youth team Office to advise that the team is chosen based on a selection criteria and unfortunately cannot be altered.	JS	
8a	Points		
	i. Emails 16/5/17 – <MEMBER> re points Club entry (see 10. Points for response) Motion that both members – <MEMBER 1> & <MEMBER 2> be suspended for 12 months. Moved: Malcolm Hume. Seconded: Nicole Steinberger. All in Favour – Carried. Motion that <MEMBER> be suspended for 12 months. Moved: Malcolm Hume. Seconded: Nicole Steinberger. All in Favour – Carried.	JS	C
	ii. Email 14/12/17 – Lifetime points clarification response	Noted	
8a	Affiliated Clubs		
	i. Email 3/5/17 – <Member> resignation from YAWBA	Noted	
	ii. Email 5/4/17 – Darwin QHA re Youth Subsidy All eligible PHAA youth are entitled to subsidy – office to advise.	JS	
	iii. Letter 4/5/17 – South Burnett WPC request for sponsorship Motion to provide an embroidered cotton combo for the fastest registered Paint Horse. Moved: Nicole Steinberger. Seconded: Steven Conn. All in favour – carried. Office to advise of sponsorship – Steven to arrange a rug for the show.	JS SC	

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	iv. Email 17/5/17 – Burpengary WPC request for sponsorship No email attached.		
8a	National Show		
	i. Email 4/4/17 – Sponsorship unpaid – <Member>	Noted	
	ii. Email 2/5/17 - <Member> re classes at National Show Office to advise that the classes for this years trail have been scheduled to be earlier in the day, also the program this year will finish earlier each day, so there will be no very late nights.	JS	
	iii. Email 5/6/17 – <Member> Advise all items were discussed and will go to the show committee.	JS	
	iv. Email 5/6/17 – <Member> – suggestions Office to email <Member> advising the board discussed a suitability for dressage class and will place on this years program. High point 3yo was discussed, but will not be added at this stage. Steven Conn to track down rules for the class. - See national show refunds for outcome of stabling and camping refund.	JS SC	
8a	Registration		
	i. Email/letter – <MEMBER> registration of Horse and ET Mares – Note this has been resolved with an emailed letter from the office.	Noted	
	ii. Sale and Transfer paperwork for <HORSE> – this horse is part of <MEMBER> separation and cannot be sold/transferred, buyer has been advised	Noted	C
	iii. Emails 13/4/17 from <Member> re <member> Registration	Noted	
	iv. Letter 3/5/17 from <Member> Lawyer re transfer of <Horse> – note this matter has been resolved by the Board	Noted	
	v. <Member> re recording of horse Phenotype to not include Splashed White Nicole to advise outcome of Rule 135 and 136 update and office to update registrations.	NS JS	
	vi. Email 13/3/17 – <Member> re Stallion Registration – no proof of breeding Board agrees with offices determination that horse is not eligible for registration. Jodie to advise.	JS	
	vii. Email 26/5/17 – <Member> re genotype and Phenotype registration Nicole to advise outcome of Rule 135 and 136 update and office to update registrations.	NS JS	
	viii. Email 9/6/17 – <Member> re Colour Changes Nicole to advise outcome of rule 135 and 136 update.	NS	
	ix. Emails 8/6/17 – <Member> re Colour choice on registration with limited genetic tests Office to update registration.	JS	
	x. Email 7/6/17 – <Member> re pattern on registration Nicole to advise outcome of rule 135 and 136 update.	NS	
8.b	New Correspondence Out		
	i. Letter to <Member> Lawyers re requirements of registration for Stallion.	Noted	
	ii. Email to <MEMBER> re <HORSE> (see above)	Noted	C
	iii. Email to <MEMBER> re purchase of <HORSE>	Noted	C
	iv. Letters to <MEMBER> re National Show Complaints	Noted	C
	v. Letter to <MEMBER> re National Show Complaint	Noted	C
	vi. Letter to <MEMBER> re showing an unregistered horse	Noted	C
	vii. Email to <MEMBER> re Breeding Return & SC	Noted	C
	viii. Email to HBGA re payment for 2017	Noted	

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9 Registration Matters			
	i. <HORSE> approval to transfer to new owner Board approved the transfer of registration of the above horse to new owner.	Approved	C
	ii. Request for Board approval to register horse without pink slip – Breeder refuses to issue slip to <MEMBER>. Matter is a civil one previously between <MEMBER> and <MEMBER>. Nothing can be done. – office to advise	JS	C
	iii. Request by <MEMBER> to Transfer horse, new owner exhausted all avenues to contact previous owners – <HORSE> Board approved the registration transfer to the new owners	Approved	C
	iv. Request to register Stallion with no supporting documentation – <MEMBER> – already advised by office not possible (see Corro in - Rego vi)	Noted	C
	v. Request by <MEMBER> to register horse, while BR and White copy are still coming from Breeder Approved to register horse. Breeder to send in completed breeding return with all associated overdue and late fees. Notation on her file that fees and return are outstanding.	Approved JS	C
	vi. Email 18/4/17 – <MEMBER> transfer of Horse The board will need proof of purchase/ownership of horse. Office to advise.	JS	C

10 Points			
	i. Audit of 2 members on points discrepancies See above in correspondence points.	Noted	

11 Rules and Regulations, Articles of Association			
	i. The following rule changes will be published in the journal and are on the webpage (see attached) and will be effective 1 August 2017. Noted with change to ride Australia awards to be 50, 100, 300, 500, 1000 as per lifetime points. Schedule of fees – change to Failure to upgrade stallion prior to breeding – up to \$2,000.	JS	
	ii. Mandatory Class list (minimal as possible preferred) must be finalised this meeting. See above 4.8	Noted	
	iii. Rule 227 D, point 12 should read from Categories 1, 2, 11. 8 cannot be a category for a 2 year old HP as its Hunter Hack and Working Hunter that 2 year olds cannot enter. Approved change to Rule 227D as requested – remove category 8 and include category 11.	JS	
	iv. Rule 135 and 136, clarification on pheno and geno types and allowable colours. Motion to approve immediate rule change to Rule 135 and 136 as written. Moved: Nicole Steinberger. Seconded: Steven Conn. In Favour – 5 Abstain – 1 Motion carried. Jodie to update rule book. Nicole to advise members via eNews and Facebook and send letters to those who wrote in about it.	JS NS	

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	v. Update Policy on Hall of Fame to read G6 All nominations must be received at least 3 months prior to the PHAA AGM. All in favour to approve policy as written. Jodie to update policy.	JS	
	vi. Update Policy – National Show Refund Requests – see highlighted amendment A discussion was held in relation to updating the refund form for the national show. All in favour of the change to say – Stabling and camping will only be refunded if applied for at least 7 days prior to the show. Also edit the paragraph on refund requests to the following = All refund requests received after the National Show are considered by the PHAA board of directors at the first available meeting after the National Show. Those received prior to the Commencement of the National Show may be considered at the first meeting post AGM.		
	vii. Update Policy – Animal Welfare – AQHA Rules – see attached. Board discussed the updated policy and agreed it needs to be added to the old policy – policy will be updated and brought to the next meeting.	Board	
	viii. Update Policy – Protection of Children – see attached Board discussed and Leanne Prime to liaise with office with extra information including policy for shows, youth trips and clinics.	LP	
	ix. Update Policy – Payment of Futurity money – highlighted amendment Approved as provided.	JS	

12 National Show – 2017			
	a. Office Update – in Office Manager Report	Noted	
	b. Refunds		
	i. Refund – <MEMBER> – Horse injured at Show, 2 classes Need to see a vet certificate provided at the show	JS	C
	ii. Refund – <MEMBER> – Ranch Versatility refunds, classes clashed due to Yearling lungeline being moved to Saturday morning. Approved as show committee changed program.	JS	C
	iii. Refund – <MEMBER> – Horse Unsound, prior to Show Vet Certificate – Futurity Class Futurity payments are not eligible for refunds.	JS	C
	iv. Refund – <MEMBER>, requesting (from already approve classes refund) stabling and camping. Stable was reallocated but we no longer pay per stable but hire the facility <MEMBER> – Approved for refund for stabling and camping.	JS	C
	v. Refund – <MEMBER> requesting (from already approve classes refund) stabling and camping. Futurity entries are not eligible for a refund, but stabling and camping approved to be refunded – complies with new policy.	JS	C
	vi. Refund – <MEMBER> requesting (from already approve classes refund) stabling and camping. Approved due to circumstances.	JS	C
	vii. Refund – <MEMBER> - requesting (from already approve classes refund) stabling and parking. Approved for stabling and parking – complies with new policy.	JS	C
	Meeting closed for Dinner 5.15pm		
	Meeting re-opened 8.05am Sharon Woodhams joined the meeting.		
	c. Complaints		

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	i. <MEMBER> re <MEMBER> Discussion was held in relation to this incident – President has spoken to <MEMBER> – Nicole to write to <MEMBER> advising a discussion was held and no further action will be taken. We will ensure areas are clearly marked and communicated for the 2018 show.	NS	C
	ii. <VARIOUS MEMBERS> re <MEMBER> Noted – hearing to take place between 10-11am	Noted	C
	iii. Witness statement <MEMBER> RE: <MEMBER>	Noted	C
	iv. Compilation of statements made in Marshalling Area	Noted	C
	d. First Aid		
	• Catering Staff tick removal	Noted	
	e. Incident Reports		
	• Show Office on Trail Walking the Course – J Saville	Noted	C
	f. Steve Conn wrap up Show team for 2018 – Show Secretary – Steve to ask office if they have the time to take all nominations and handle the stabling, camping etc and for Show Secretary to just administer at the show – Steve to ask proposed Show Secretary for a price to just administer, not handle the pre-show work. Prizes were discussed – same as 2017 Steve to look into special 45 th year merchandise A discussion was held in relation to food provided for workers and volunteers – Steve to look into alternative lunches		
	g. Fred Burton – Futurities Discussion was held in relation to futurities: <ul style="list-style-type: none"> • 2018 Cost of \$200 including GST if paid with show entries, can be paid in 4 payments will be \$180. First payment 31 August 2017. • Halter futurities will stay and include a performance halter futurity. • \$40 Discount for weanling futurities if mares are nominated • All ridden futurities to become Jackpot classes - \$80 if 4 payments are made, \$100 if paid with show entries. • Current amateur bonus for halter futurity to be embroidered combo. 		
	Meeting stopped for hearing 10.15am		
	Meeting resumed 10.45am		
	h. David Egan – Ranch Sorting	Noted	
	i. AELEC contracts for 2016 & 2017 2018 contract to include cleaning of stables as per previous years.	JS	

13 Youth			
	<ul style="list-style-type: none"> • Team manager applications – <VAROUS MEMBERS> All applications were perused, discussion was held in relation to what is involved in taking the youth to America. • Motion to provisionally approve <MEMBER> and <MEMBER> provided they are happy to work together. Moved: Sharon Woodhams. Seconded: Leanne Prime. All in favour – motion carried. <p>Sharon Woodhams to contact <MEMBER> and <MEMBER> to see if they are happy to work together – if they are in agreeance, advise unsuccessful applicants and thank them for their applications.</p> <ul style="list-style-type: none"> • Board discussed lack of information in the applications and Sharon Woodhams agreed to work with the successful applicants for their itinerary. 	SW	C

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	<ul style="list-style-type: none"> Sharon Woodhams to create new application forms and procedure to include an example itinerary to help future applicants draw up their applications. 		
	<p>a. Youth Camp Youth camp in September organised. All current top 10 youth are coming (still to be finalised as end of year is not yet upon us), there has been a good response from Qld, not so much in NSW.</p>	Noted	

12 General Agenda Items			
	<p>a. Child Safe Policy See above.</p>	Noted	
	<p>b. PHAA adoption of new Show Rule book from AQHA See above.</p>		

14 Directors Portfolio & Agenda Items			
14.a	Malcolm Hume		
	<p>i. New Lease Forms Proposal linking to Rule 123</p> <ul style="list-style-type: none"> Board discussed new lease forms – minor change to breeding lease, but all voted in favour to adopt the new forms. Board discussed lease forms to be available through the office upon payment of lease fee. Moved: Fred Burton. Seconded: Nicole Steinberger. All in favour – motion carried Office to only make lease forms available upon payment of lease fee through the office only. 	JS	

14.b	Nicole Steinberger		
	i. Presidents Report	Noted	
	ii. Phenotype listing on Rego Cert Rule 135 & updates to Rule 136 As above	Noted	
	iii. Update - Directors Code of Conduct No document in pack - Nicole to forward to all directors.	NS	
	iv. Update Policy to include - PHAA Bullying and Harassment No document in pack – Nicole to forward to all director.	NS	

14.c	Fred Burton		
	<p>i. Policy Review - Director allowance Cap per meeting</p> <ul style="list-style-type: none"> Travel subsidy of \$600 maximum to be enforced – previous years have seen directors expenses to go over the \$600 cap – to include National Show and AGM. 	Noted JS	
	<p>ii. Policy Review – Futurities See above in 12 (g)</p>	Noted	
	<p>iii. National Show Budget</p> <ul style="list-style-type: none"> Accommodation to be researched for 2018 show for staff and volunteers. Directors are entitled to flights/fuel to Tamworth plus one night's accommodation if not showing or have no horse showing any other expenses are to be approved by the board. Food for workers and volunteers to be capped – Steve looking into alternatives for lunches (see above) 		
	iv. HBGA Hire	NS	



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	<ul style="list-style-type: none"> • Board discussed HGBA sub-hire for 2018. Motion to not sub-hire for 2018 Moved: Nicole Steinberger. Seconded: Leanne Prime In Favour – 6 Abstained – 1 – Motion carried. Nicole to advise Craig Dengate that we will not sub-hire to HBGA for 2018. 		
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14.d	Steven Conn		
	<ul style="list-style-type: none"> i. National Show <ul style="list-style-type: none"> • Ranch versatility to be run as per cattle committee – 4 events, ribbons to 6th place, no champion – overall versatility champion awarded for junior and senior horse. • Additional ranch classes for Youth and Open – Ranch trail, ranch riding and ranch reining – to be as per all national show classes with champion and reserve etc. • Open Ranch halter class to be added to program. • Cattle committee have asked for permission to hold a Cow Horse Stallion auction to raise money for 2018 ranch classes. Also asked for ranch classes as per above and ranch halter. Board agreed to add the additional classes including a ranch halter. <p>Steven to advise Dawn outcome for Ranch changes for 2018 Office to advise cow horse committee of approval to hold cow horse stallion auction.</p> <ul style="list-style-type: none"> • Novice classes were approved for Novice Trail, Novice Hunter under saddle, Novice WP and Novice Showmanship. 	SC JS	

14.e	Leanne Prime		
	<ul style="list-style-type: none"> i. Proofing PHJ Proof of latest Journal was shown around 	Noted	
	<ul style="list-style-type: none"> ii. Website Any changes to pages on website – Directors to advise Leanne so she can arrange. 	Noted	
	<ul style="list-style-type: none"> iii. Leanne is looking into additional merchandise for this year, any ideas to be sent to Leanne for investigation. 	All of Board	

14.f	Chris Burton		
	<ul style="list-style-type: none"> i. Honour Roll/Points Concerns were raised to Chris in relation to input on honour roll/points by members. A discussion was held in relation to how and when points are inputted and that some clubs only send in results from members of that club – day members are not sent in and if members points are missing to email Jessica so she can investigate for them. 	All of board.	

14.g	Sharon Woodhams		
	<ul style="list-style-type: none"> i. Youth Camp See above 	Noted	
	<ul style="list-style-type: none"> ii. Youth Team Selection Criteria See above 	Noted	



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15 Any Other Business			
	i. Sharon Woodhams brought up a possible youth clinic to be held later in the year. Discussions were held in relation to where it would be held – Steven Conn and Sharon Woodhams to keep in contact and come back to the board in relation to finer details. Board agreed it was a great idea and to look into it further.	SW SC	
	ii. Discount for people travelling over 1200kms to Tamworth. Discussion on making entries free for those who live over 1200kms away from Tamworth. Motion to make entries for the National Show free for members who live over 1200kms away. Moved: Chris Burton. Seconded: Nicole Steinberger. All in Favour – motion carried. Advertising to take place in eNews, website and facebook to advise members.	JS NS LP	
16 Next Meeting			
	Next meeting will be Sydney October 14 th and 15 th Nicole to look into accommodation with conference facilities and get back to the board.	NS	
	President thanked everyone for their attendance		
	Meeting closed at 12.15 PM		

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